

# THE ROYAL HERITAGE MUSEUM, TRONGSA

## REGULATIONS

### ADMISSION

- Visitors are admitted to the Museum at the hours and under the conditions stated below. Admission to the Museum is charged, except for official guest and VIPs.
- The management reserve the right to refuse admission to the Museum or parts of the Museum to any person, or to require a person already admitted to leave the Museum, if his or her conduct or presence is considered by a responsible officer of the Museum to be causing or liable to cause annoyance to the public, or to endanger or be liable to endanger the exhibits, the fabric of the building, or to be otherwise undesirable.
- The leaders or organizers of private parties may be required to divide their parties into groups (15 Nos.) which are small enough to avoid inconvenience to other visitors.
- Groups of more than 15 are asked to book with the Museum Management.

### OPENING HOURS

- Except as indicated below, the Museum is open to visitors from Monday – Saturday from 9.00 am to 12.00 hours.
- The Museum is not open during Govt. holidays and Sundays.
- All visitors are required to have left the Museum by appropriate closing time. Visitors may therefore be asked to leave galleries before the time at which the Museum itself closes.
- The management reserves the right to close all or part of the Museum at any time without prior notice in the interests of security or for other reasons. If it is necessary to close the Museum temporarily, visitors may be presented from leaving whilst the museum is closed.

### PARKING

- Visitors, other than disable visitors, may not park Cars or Motorcycles in the Museum grounds. Vehicles belonging to disabled visitors may be parked by prior arrangement.
- Pedal Cycles may be left on designated bicycle parking on the Museum parking and may not be ridden across the fore court/stairs. The management will not accept liability for loss of or damage to pedal cycles which have been left on the parking area, other than loss or damage caused by the negligence of the management or employees of the Museum.

### BAGS AND PARCELS

- The management reserves right to refuse to allow any bag, case, parcel etc. To be brought into the Museum, or to require the person in charge of any bag, case, parcel etc to submit it for inspection either before it is, or after it has been, brought into the Museum.

- No bag, case, parcel etc may be left unattended anywhere in the Museum. The management reserve the right to deal with any unattended object in such manners as seems to them best, and will accept no liability for damage which may be caused in consequence.

#### **CLOAKROOMS**

- Visitors may deposit hats, coats, umbrellas and small hand luggage in the Museum cloakrooms.
- No valuables may be deposited in the cloakroom.
- The management will accept no responsibility for any loss or damage sustained by items deposited in the Museum cloakrooms, other than loss or damage caused by the negligence of the management or their employees.

#### **PRIVATE OBJECTS**

- Visitors bringing privately owned objects into the Museum for examination should obtain a paper pass, identifying the objects as private property, from the information desk of the Museum.
- The issue of this pass in no way asserts or confirms that the objects as described is a genuine article and it may not be taken as an indication that it is valuable either intrinsically or financially.

#### **EXHIBITS**

- Visitors may not touch the objects on display unless specifically authorized to do so by the Curator of the Department concerned, or via an authorized touch tour or event.

#### **PHOTOGRAPH**

- Photography or Videography are not permitted on the Museum galleries and is permitted elsewhere. The use of flash or a tripod is prohibited anymore in the Museum.

#### **SKETCHING**

- Sketching with pencil or crayon is permitted in the exhibition galleries.
- The use of Indian ink is prohibited. Other wet materials (water colours, oils, pen and ink other Indian ink), modeling clay etc may only be used if permission is obtained in advance in writing from the Curator of the Department concerned.

#### **PUBLIC EVENTS**

- Public events held in the Museum are free of charge unless otherwise stated.
- Large parties may be refused admission to lectures etc unless prior arrangements have been made with the Museum management.
- The Museum administration will not accept liability for an claim arising from the cancellation of a previously advertised event.

#### **DISABLED VISITORS**

- The Museum doesn't have facilities to accommodate the following advances:

- Visitors with limited mobility or a mobility Aid
- Visitors who are blind or partially blind
- Visitors who are deaf or hard of hearing
- Seniors of 70 and above

#### **MISCELLANEOUS**

- Smoking is prohibited in all public areas within the Museum building, including the Restaurant and Café.
- The consumption of food and drink by visitors is prohibited within the Museum building, except in the Restaurant and café.
- Large parties (more than 35) may make prior arrangements with the manager of the Restaurant and café.
- Visitors are required to deposit any waste in the waste bins.
- Visitors bringing their own food or drink may consume outside, in the garden.
- Families may use the appropriate space in the garden.
- For safety reasons visitors are asked to refrain from sitting on the steps in the galleries.
- No dog or other live creatures may be brought into the Museum.
- The audible playing of Radios, Tape-recorders, musical instruments etc within the Museum building, on the colonnade, or within the forecast is prohibited.
- Visitors may not use laser pointers within the Museum.
- The mobile phones are only permitted on the Restaurant, café and shop areas.

#### **ENFORCEMENT**

- Security guards in uniform and other employees of the Tower of Trongsa Museum who can identify themselves as such are authorized by the management to require compliance with these regulations.

**BY THE ORDER OF THE DYPUTY CHIEF CURATOR**

**(Dorji Namgyel)**

July 28, 2010

**THE TOWER OF TRONGSA MUSEUM**

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